

ROLL CALL OF CHAPTERS: APRIL 2016

Exhibit 16-0423-01

AREA 1

- 9 JFHQ - MN (ST PAUL)/MED DET: CHAPTER 14 4
7 JFHQ- ANG: Chapter 55 ~~1~~ 0
4 RRB: CHAPTER 20 0
2 TSU: CHAPTER 52 0

AREA 2

- 12 DHHBN: CHAPTER 47 1

AREA 3

- 3 AVN BDE: CHAPTER 44 1

AREA 6

- 3 1-194 CAB: CHAPTER 53 ~~1~~ 2

AREA 7

- 1 RSG: CHAPTER 15 5

AREA 9

- 3 1-125 FA: CHAPTER 5 0

AREA 10

- 121 133RD AW: CHAPTER 1 3

AREA 11

- 124 148TH FW: CHAPTER 48 6

AREA 12

- 327 RETIRED: CHAPTER 60 6

AREA 13

- 72 TRP CMD: 34TH MP CO: CHAPTER 28 5

AREA 14

- 4 1-94 CAV: CHAPTER 6 1

AREA 15

- 10 334 BEB/1ABCT HQ: CHAPTER 7 10

AREA 11

- 148TH FW: CHAPTER 48 6

134 BSR I

TIME AND PLACE COMMITTEE REPORT

HOLIDAY INN, ST. CLOUD, MN

22 APRIL 2016

The Time and Place Committee met in St. Cloud, MN at the 47th Annual MNGEA Conference.

The following members were present:

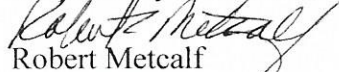
Chairman Robert Metcalf, Dwayne Koehntopp, David Vicente, Dianne Metcalf.

Chairman Metcalf presented information regarding the conference to be held in Duluth on President's weekend (17-18 Feb 2017) at the Holiday Inn. Mark Wasserbauer is the Chair for the conference for the Duluth Chapter. Pre registrations were sold at this conference.

The 2018 conference was discussed at length by the committee. It was decided to recommend the Twin Cities area host the 2018 conference at a site to be determined by the MNGEA Executive Board. It was recommended the dates would be on the last full weekend of April 2018. A hotel has not been negotiated at this time.

Mr. President, I make a motion that this report be accepted as read and discussed.

Respectfully Submitted,



Robert Metcalf

Chair. Time & Place Committee
MNGEA

MINNESOTA NATIONAL GUARD ENLISTED ASSOCIATION FINANCE COMMITTEE REPORT

The Finance Committee met on the 31st day of March 2016.


The Committee was comprised of the following individuals:

President	Mark Wasserbauer
Vice President	Ray Kennedy
Treasurer	Bob Metcalf
Executive Secretary	Paul Cocchiarella

The attached is the proposed 2017 budget. It is centered on 1300 members, insurance returns and proceeds from the annual conference booklet as well as other programs. This budget is presented for your approval.

Mr. President, I move that this Finance Committee report be approved as written.

Respectfully Submitted:


Robert E. Metcalf
Treasurer
MNGEA

EXPENSES

Area 5 Caucus		\$ 2,000.00
Bank Service Charges		
Merchant Fees		
Total Bank Service Charges		800.00
EANGUS Conference		
Area Hospitality	\$ 700.00	
Registration, hotel rooms & transportation for 10 delegates	18,000.00	
Total EANGUS Conference		\$ 18,700.00
EANGUS Legislative Conference		
2 people, lodging, travel, food and registration	\$ 5,000.00	
State Legislative Workshop	2,000.00	
Total Legislative Conferences		\$ 7,000.00
Web Site Manager & Expenses	2,000.00	
Total Web Site Expenses		\$ 2,000.00
Membership Services		
Executive Secretary	\$ 7,800.00	
Total Membership Services		\$ 7,800.00
Awards – members & VIP's	500.00	500.00
Membership Supplies		
2 News Letters, supplies & postage		
Total Membership Supplies		\$ 3,500.00
MNGEA Conference		
Copier rental & paper	\$ 500.00	
Conference Book	800.00	
Conference Operating Money	8,000.00	
Conference Day Care (for conf)	500.00	
Total MNGEA Conference		\$ 9,800.00
Office Supplies		
Computer & Program Updates	\$ 1,000.00	
Total Office Supplies		\$ 1,000.00
Marketing Expenses		\$ 2,000.00

MINNESOTA NATIONAL GUARD ENLISTED ASSOCIATION
BUDGET OVERVIEW FOR FISCAL YEAR 2017

January 2017 through December 2017

ORDINARY INCOME/EXPENSE

Income

Annual Conference Booklet	\$ 10,000.00
Insurance Royalty	
Annual Royalty	11,000.00

Total Insurance Royalty & Conference Book	\$ 21,000.00
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Membership Dues – 2017	
1300 x \$19.00	

Total Membership Dues	\$ 24,700.00
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MNGEA Conference 150 paid @ \$45.00 each	6,750.00
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Other Income

Corporate Sponsors – For Scholarship	\$ 2,000.00
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Total Income	<u>\$ 54,450.00</u>
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Savings Accounts

Time Accounts	\$ 18,630.00
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Total Savings	\$ 18,630.00
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Checking Account	\$ 85,000.00
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TOTAL ASSETS	<u>\$103,630.00</u>
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Other Expenses

Camp Ripley Museum	\$ 500.00	
NG Youth Camp	1,000.00	
Scholarship (Auxiliary)	1,500.00	
UVLC Dues	100.00	
Total Other Expenses		\$ 3,100.00

Registration Fees		
Attorney General's Office	\$ 25.00	
Total Registration Fees		\$ 25.00

TOTAL EXPENSES \$ 58,225.00

MINNESOTA NATIONAL GUARD ENLISTED ASSOCIATION

47th ANNUAL CONFERENCE

HOLIDAY INN HOTEL

ST. CLOUD, MN

The Past president, CSM's, and SGM's Committee met at 5:00pm on 22, April, 2016 at the HOLIDAY INN HOTEL, ~~Rochester~~, MN
St. Cloud

8 Members were present; Joel Schilling, Chuck Benda, Dianne Metcalf, Robert Metcalf, David Vicente, Ray Kennedy, Dwayne Koehntopp, Marcus Erickson.

Membership continues to be a challenge for our organization. Here are some thoughts that were shared to improve the membership in our organization.

Ideas:

1. The senior NCO's, CSM's, CCM's, 1SG's need to stay involved and solicit feedback from their Jr. Enlisted Councils in talking about the importance of belonging to the Association and professional development.

2. New area directors need to be paired up with a mentor to help in transitioning a director into their new position.

3. Regular communication to all members of the MN National Guard by using these medias: Facebook, web site, e-mails, and You Tube to show them what the association is doing for them.

4. The website is much better than the past but needs to be continually updated in a timely manner.

5. Have area meetings with a representative from the Executive Board to promote the activities of the association.

6. Try and get the senior officers in the state to actively support membership in the Enlisted Association.

7. Establish a joint steering committee comprised of members of Officer Association and Enlisted Association to address membership and legislation.

Mr. President this concludes the Past President Committee Report and move for its acceptance.

Charles Benda



Past President Chair

BY LAWS COMMITTEE REPORT
HOLIDAY INN, ST. CLOUD, MN
22 APRIL 2016

The By Laws Committee met in St. Cloud, MN at the 47th Annual MNGEA Conference.

The following members were present: Paul Cocchiarella and Joel Schilling.

The committee recommends the following change:

As Reads:

**ARTICLE XI Fiscal
Section 2. Audit.**

An audit will be conducted at least once annually by the Military Finance Section of the Adjutant General Office, Department of Military Affairs, or by other appropriate means.

How changed:

**ARTICLE XI Fiscal
Section 2. Audit.**

An audit of the MNGEA finances will be conducted bi-annually and/or upon change of the Treasurer. The President will ensure that the audit is performed by a licensed financial professional and ensure that the results are presented to the general membership.

Mr. President, Move for acceptance of this change.

2d Joel Schilling

This concludes the By Laws Report.

Mr. President, I move for acceptance of this report.

Respectfully Submitted,


Paul Cocchiarella
Director, MNGEA

MINNESOTA NATIONAL GUARD ENLISTED ASSOCIATION
MEMBERSHIP COMMITTEE REPORT

The Membership Committee met on 22nd day of April, 2016 at Saint Cloud, MN.

The Committee was comprised of the following individuals:

Vice President	Robert Klinkner
Vice President	Angela Bedessem
Member	Kristin Von Eschen
Member	Kristin Canfield
Member	Lewis Hoskins
Member	Ted Erickson
Member	Brandon Hanebuth
Member	Clinton Headley
Member	John Lepowsky
Member	Hunter Hilten
Member	Ian Rock

Vice President Klinkner opened the meeting with a breakdown of current membership statistics as stated below:

Total Members - 823
Lifetime Members - 554
New Members since 2015 State Conference - 193
New Life Members since 2015 Conference - 25

Although our membership has increased in the past year there is a concern regarding the status of overdue auto renewal memberships in the system. Currently the Association has 37 memberships signed up for auto renewal that have not processed. We believe the issue is due to expired credit cards which do not allow the system to process the payment. VP Klinkner is reviewing the issue.

Additionally, VP Klinkner and VP Bedessem will review the notification procedures when an auto-renewal does not process in the system. The intent is to establish an automatic email notification that will be sent to the member, both VPs, and the Executive Director.

Discussion was held on the proper format to promote membership within the units. Kristin Von Eschen stated that the Enlisted Association is brought up during each of the Commander's Call at the 133rd Air Wing. It should be stressed that units are encourage to promote the benefits of joining the Enlisted Association, along with the benefits of joining any other military professional organization. It is incumbent on Senior Leaders to showcase to the Junior Enlisted how membership in the organization is a direct benefit at their current level, i.e. school benefits, tax exemption, etc.

Individuals brought up some the incentives they use in their organizations to increase membership. Lewis Hoskins with the 34th MP Co informed the committee that one of the tools they have used to increase their membership over the past year was through raffles.

Paul Cocchiarella was in attendance and shared with the committee that MNGEA has a gambling license. Any organization that wishes to use the MNGEA gambling license to conduct events that generate funds for membership/sponsors, must contact the MNGEA Executive Board for approval prior to the start of the event.

The committee has put forth a goal to increase unit membership of at least 25% by the end of the fiscal year. VP Klinkner will pull current membership data by unit as of 22nd April 2016. On 01 October 2016, the three organizations with the largest percentage increase will be awarded a monetary gift to distribute to their respective Family Readiness/Support Group. In the event of a tie, the Executive Board will decide the winning unit. Proposed amounts Prizes are as follows:

3rd Place:	\$500
2nd Place:	\$750
1st Place:	\$1000

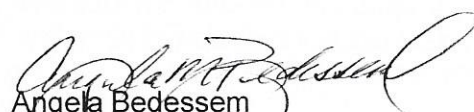
These fund amounts are dependent on funding allocations approved to the official MNGEA budget. Additionally, VP Klinkner and VP Bedessem will work with outside organizations, such as Homes for Heroes, that are looking for means to distribute donated funds to military organizations.

A report will be distributed quarterly reflecting each units increase in membership since 22 April 2016. Additionally, the MNGEA website will be adjusted to show an updated goal for each organization.

Posters showing the benefits of the organization were passed out to committee members present to hang on their unit bulletin boards. Paul Cocchiarella is placing the order for more posters. Discussion was held on updating data on the posters to include the Facebook and twitter account information. The background color will also be changed to give it a fresh look.

Mr. President, we move for acceptance of this report.


Robert Klinkner
Vice President, Membership
MNGEA


Angela Bedessem
Vice President, Membership
MNGEA